

**REQUEST FOR PROPOSAL**

**FOR PROVIDING UNSKILLED CASUAL LABOUR FOR THE WORK OF ANNUAL MAINTENANCE (FROM 01.12.2017 TO 31.03.2018) TO PROTECTED MONUMENTS UNDER BILASPUR SUB-CIRCLE, RAIPUR CIRCLE (C.G.)**

**REFERENCE NO. F. No. 15-5/18/17-18-W-(Sl. No.2) Dated 06.11.2017**



**सत्यमेव जयते**

**GOVERNMENT OF INDIA  
MINISTRY OF CULTURE  
ARCHAEOLOGICAL SURVEY OF INDIA  
RAIPUR CIRCLE  
RAIPUR**

## Section-1

### Table — A: Time and Work Frame

**NAME OF WORK:** PROVIDING UNSKILLED LABOUR FOR THE WORK OF ANNUAL MAINTENANCE (FROM 01.12.2017 TO 31.03.2018) TO PROTECTED MONUMENTS UNDER BILASPIR SUB-CIRCLE, RAIPUR (C.G.)

**Tender Reference No. : 15-5/18/17-18-W- (Sl. No. 2)  
dated : 06.11.2017**

**Manual bids shall not be accepted.**

### CRITICAL DATE SHEET

1.	Publishing Date	08.11.2017	04:00 P.M.
2.	Document Download / Sale Start Date	08.11.2017	04:30 P.M.
3.	Seek Clarification Start Date	08.11.2017	11:00 A.M.
4.	Seek Clarification End Date	09.11.2017	03:00 P.M.
5.	Pre Bid Meeting Date	27.11.2017	11:00 A.M.
6.	Bid Submission Start Date	08.11.2017	05:00 P.M.
7.	Bid Submission Closing Date	27.11.2017	04:00 P.M.
8.	Bid Opening Date	28.11.2017	04:30 P.M.
9.	Date of meeting with Bidders post Technical Bid opening for Document Verification	29.11.2017	11:00 A.M.



Sir,

1. The Archaeological Survey of India invites Online Bids in the prescribed form under the Two Bid system (a) Technical Bid and (b) Financial Bid for providing manpower of **casual labours (Unskilled)** for cleaning, watch & ward, sweeping, & other works as directed under **PROVIDING UNSKILLED CASUAL LABOUR FOR THE WORK OF ANNUAL MAINTENANCE (FROM 01.12.2017 TO 31.03.2018) TO PROTECTED MONUMENTS UNDER BILASPUR SUB-CIRCLE, RAIPUR CIRCLE (C.G.)**

2. The system of e-tendering shall be adopted, comprising Technical Bid and the Financial Bid. **Document Download: Tender documents may be downloaded from CPPP site <https://eprocuregov.in/eprocure/app> as per the schedule given in CRITICAL DATE SHEET.**

Technical Bid should, inter alia, contain all technical details of services and solutions to be provided along with such documentary proofs. Financial Bid should, inter alia, indicate item-wise price and other commercial / financial terms against the items mentioned in the Technical Bid.

3. **Bid Submission:**

Applicants/ intending or interested Bidders are invited to submit their online proposal after carefully reading the tender document by providing (a) Technical Bid, and (b) Financial Bid, separately, clearly mentioning (i) 'Technical Cover', and (ii) 'Financial Cover' respectively. Such proposals are to be submitted online within the stipulated date and time as mentioned in the Bid document as given in **CRITICAL DATE SHEET**.

Bids shall be submitted online only at CPPP website: **<https://eprocure.gov.in/eprocure/app>** Bid documents may be scanned with 100 dpi with black and white option which help in reducing size of the scanned document.

4. **Earnest Money Deposit:**

The Hard Copy of original instruments in respect of earnest money must be delivered to the Superintending Archaeologist, Archaeological Survey of India, Raipur Circle, "Poorvayatan", 1<sup>st</sup> floor, Govind Sarang Commercial Complex, New Rajendra Nagar, Raipur-492006 on or before Bid opening date/ time as mentioned in critical date sheet. Tender shall be liable for legal action for non-submission of original payment instrument like FDR against the submitted Bid. The offer without EMD will be rejected summarily. The earnest money should be in the form of FDR drawn in favour of the "SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA" payable at Raipur of any nationalized bank.

5. **Tender Fee: Rs. 500/ (non-refundable)- (Rs. Five Hundred Only)** in shape of Demand Draft in favour of "SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA" payable at Raipur of any nationalized bank.

6. **Estimated Cost of Tender for the work PROVIDING UNSKILLED CASUAL LABOUR FOR THE WORK OF ANNUAL MAINTENANCE (FROM 01.12.2017 TO 31.03.2018) TO PROTECTED MONUMENTS UNDER BILASPUR SUB-CIRCLE, RAIPUR CIRCLE (C.G.): Rs. 16,40,916/- (Rs. Sixteen lacs forty thousand nine hundred and sixteen) Only.**

Address for communication is as given below:

**Contact Details:**

<b>Contact Person</b>	Superintending Archaeologist
<b>Address for communication</b>	O/o The Superintending Archaeologist, Archaeological Survey of India, Raipur Circle, "Poorvayatan", 1 <sup>st</sup> floor, Govind Sarang Commercial Complex, New Rajendra Nagar, Raipur-492006



File No. 15-5/18/17-18-W-  
Government of India  
Archaeological Survey of India  
O/o Superintending Archaeologist, Raipur Circle,  
Poorvayatan", 1<sup>st</sup> floor,  
Govind Sarang Commercial Complex  
Raipur, Chhattisgarh-492006  
Phone No./Fax : 0771-4218483/84,  
E-mail : circleraipur.asi@gov.in , circleraipur.asi@gmail.com

**TENDER DOCUMENT**

1. **Name of Work :** PROVIDING UNSKILLED CASUAL LABOUR FOR THE WORK OF ANNUAL MAINTENANCE (FROM 01.12.2017 TO 31.03.2018) TO PROTECTED MONUMENTS UNDER BILASPUR SUB-CIRCLE, RAIPUR CIRCLE (C.G.)
2. **Estimated cost of work:** Rs. 16,40,916/- (Rs. Sixteen lacs forty thousand nine hundred and sixteen) Only.
3. **Earnest Money:** Rs. 41,023/- (Rupees Forty one thousand and twenty three) Only
4. **Security Deposit :** Rs. 1,25,569/- (Rupees one lac twenty five thousand five hundred and sixty nine) Only
5. **Date of Opening of Technical Bid:** 28.11.2017 & 04:30 P.M.
6. **Place of Work:** As mentioned below
7. **Type of Work:** Cleaning, watch & ward, sweeping and other works as directed/ assigned by the in-charge.

S. No.	Name of the Centrally Protected Monuments/ Sites	Number of Casual Labourers Required (Unskilled)	Number of Casual Labourers Required (Skilled)
1.	Ratanpur Fort, Ratanpur	02nos	242 units
2.	Kanthi Duel, Ratanpur	02nos	242 units
3.	Mahadev Temple, Pali	02nos	242 units
4.	Durga Temple, Chaiturgarh	02nos	222 units
5.	Mahadev Temple, Tuman	04nos	484 units
6.	Sita Bengra and Jogimara caves, Udaipur	01no	121 units
7.	Pali inscription, Semarsal	01no	121 unit
8.	Sita Temple, Gatora	01no	121 unit
9.	Pataleshwar Temple, Malhar	04 nos	484 units
10.	Malhar Fort, Malhar	02nos	242 units
11.	Sabri Temple, Kharod	01no	121 units
12.	Keshavnarayan Temple, Sheorinarayan	01no	121units
13.	Kotagarh Fort, Baragaon	01no	121 units
14.	Large Vishnu Temple, Janjgir	01no	121 units
15.	Small Vishnu Temple, Janjgir	01no	121units
16.	Shiva Temple, Arbhar	01no	121units
<b>Total</b>		<b>27nos</b>	<b>3267units</b>

*Note: The number and type of casual labours to be engaged is subject to increase or decrease as per the requirement of the department.*



*Manoj Kumar Kushni*  
6.11.17  
Superintending Archaeologist

Superintending Archaeologist  
Archaeological Survey of India  
Raipur Circle, Raipur

File No. 15-5/18/17-18-W- 1280  
Government of India  
Archaeological Survey of India  
O/o Superintending Archaeologist, Raipur Circle,  
"Poorvayatan", 1<sup>st</sup> floor,  
Govind Sarang Commercial Complex  
Raipur, Chhattisgarh  
Phone No./Fax : 0771-4218483/84,  
E-mail : [circleraipur.asi@gov.in](mailto:circleraipur.asi@gov.in) ; [circleraipur.asi@gmail.com](mailto:circleraipur.asi@gmail.com)

### TENDER NOTICE

1. On behalf of the President of India, e-tender is invited under **Two Bid System** i.e. Technical Bid and Financial Bid from reputed, experienced and financially sound Manpower Companies/ Firms/ Agencies for **PROVIDING UNSKILLED CASUAL LABOUR FOR THE WORK OF ANNUAL MAINTENANCE (FROM 01.12.2017 TO 31.03.2018) TO PROTECTED MONUMENTS UNDER BILASPUR SUB-CIRCLE, RAIPUR CIRCLE (C.G.)**.
2. Complete e-tender document can be downloaded from the website of this Department i.e. [www.asi.nic.in](http://www.asi.nic.in) & <https://eprocuregov.in>.
3. Interested manpower providing Companies/ Firms/ Agencies may submit/ deposit the **Earnest Money Deposit (EMD)** Rs. 41,023/- (Rupees Forty one thousand and twenty three) Only in form of FDR, tender fee Rs. 500/- in form of DD only and **affidavit/declaration (attested with notary)** on **28.11.2017 up to 4.00 P.M.** to the tender box in **O/o The Superintending Archaeologist, Archaeological Survey of India, Raipur Circle, "Poorvayatan", 1<sup>st</sup> floor, Govind Sarang Commercial Complex, New Rajendra Nagar, Raipur-492006**
4. No e-tender shall be entertained after this deadline under any circumstances what so ever. The Technical Bid of tenders will be opened on **28.11.2017 at 04.30 P.M.** in the presence of authorised representative of Bidders as may wish to be personally present.

This ASI reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Competent Authority, Archaeological Survey of India in this regard shall be final and binding on all parties in all circumstances.

*Manoj Kumar*  
6.11.17  
(Superintending Archaeologist)  
Archaeological Survey of India,  
Raipur Circle, Raipur

For and on behalf of the President of India

Superintending Archaeologist  
Archaeological Survey of India  
Raipur Circle, Raipur

Copy to:

1. Notice Board
2. Website of this Department i.e. [www.asi.nic.in](http://www.asi.nic.in) & <https://eprocuregov.in>



फाइल संख्या. 15-5/18/17-18-W- 1786

भारत सरकार  
भारतीय पुरातत्त्व सर्वेक्षण  
रायपुर मण्डल, रायपुर

### ई-निविदा सूचना

अधीक्षण पुरातत्त्वविद्, भारतीय पुरातत्त्व सर्वेक्षण, रायपुर मण्डल, "पूर्वायतन" प्रथम मंजिल, गोविन्द सारंग व्यावसायिक कॉम्प्लेक्स, राजेन्द्र नगर, रायपुर, भारत के राष्ट्रपति की ओर से निम्नलिखित कार्य हेतु प्रमाणित एवं उपयुक्त श्रेणी में पंजीकृत एवं पात्र ठेकेदारों/पंजीकृत फर्म से केवल आइटम दर आधार पर ऑनलाइन निविदायें <http://eprocure.gov.in/eprocure/app> आमंत्रित करते हैं।

क्र.सं.	कार्य का नाम	अनुमानित लागत	सत्यंकार राशि	निविदा मूल्य	समय सीमा
1	बिलासपुर उप-मण्डल, रायपुर के अंतर्गत संरक्षित स्मारकों पर वार्षिक रख-रखाव, देख-रेख, साफ-सफाई एवं अन्य कार्य हेतु दैनिक श्रमिक (अकुशल) उपलब्ध कराने बावत्।	1640916.00	41023.00	500.00	कार्यदिश की तिथि से 31.03.2018 तक

निविदा प्रपत्र के लिए शर्तें:-

1. ठेकेदार किसी सरकारी संस्था अथवा श्रम मंत्रालय से संबद्ध अर्ध सरकारी संस्था में पंजीकृत होना चाहिए।
2. ठेकेदार श्रमिकों के लिए इ.पी.एफ. एवं ई.एस.आई. एस. की सुविधा प्रदान करने की योग्यता रखना अनिवार्य है।
3. वैध GST एवं PAN होना अनिवार्य है।
4. निविदा एवं आवश्यक सूचना भा.पु.स. की वेबसाइट [www.asi.nic.in](http://www.asi.nic.in) and Central Public Procurement Portal पर उपलब्ध है।
5. निविदा <http://eprocure.gov.in/eprocure/app> में ऑनलाइन सम्मलित करने की अंतिम तिथि 28.11.2017 को 4.00 बजे अपराहन तक है एवं मूल EMD एवं निविदा मूल कार्यालय अधीक्षण पुरातत्त्वविद्, भारतीय पुरातत्त्व सर्वेक्षण, रायपुर मण्डल में सम्मलित करने की अंतिम तिथि 28.11.2017 तो अपराहन 4.00 बजे तक है।
6. तकनीकी बिड खोलने की तिथि 28.11.2017 अपराहन 4.30 बजे है।



मन्त्रोज कुमार कुमारी  
6.11.17  
अधीक्षण पुरातत्त्वविद्  
भारतीय पुरातत्त्व सर्वेक्षण  
रायपुर मण्डल  
अधीक्षण पुरातत्त्वविद्  
भारतीय पुरातत्त्व सर्वेक्षण  
रायपुर मण्डल रायपुर  
छत्तीसगढ़

1. No tender shall be entertained after the deadline under any circumstances what so ever.
2. This ASI reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Documents or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Superintending Archaeologist, Archaeological Survey of India, Raipur Circle, Raipur in this regard shall be final and binding on all parties in all circumstances.
3. The Successful tender will have to deposit Security Deposit of 10% of order value in the form of Bank Guarantee of fixed Deposit Receipt (FDR) Period nine month validity made in the name of the Company/ Firm/ Agency/ Contractor but by hypothecated to the Superintending Archaeologist, Archaeological Survey of India, Raipur Circle, Raipur.
4. Conditional bids shall not be considered and will be out rightly rejected in the very first instance.
5. The Superintending Archaeologist, Archaeological Survey of India, Raipur Circle, Raipur reserves the right to cancel any or all the bids without assigning any reason.
6. Contractor will be responsible for timely payment to the supplier/labour and statutory authorities and compliance of all statutory provisions relating to minimum wages/specified contract amount etc. in respect of the person deployed by him in the work.
7. The Contractor shall also be liable for depositing all taxes levies, cess etc. on amount of work done/ service rendered by him to the ASI to the concerned tax collection authorities from time as per extant rules and regulations on the matter.
8. The contractor should quote the rate and amount in figure as well as in words. The amount for each item should be worked out and the total for all items should be given.
9. Whenever the rates quoted by the contractor in figures and in words tally but the amount is not worked out correctly, the rate quote by the contractor will be taken as correct and not the amount.
10. The total cost of all items of each tender quoted by the bidders shall be worked out and the same i.e. total cost of each tender shall be compared for deciding the lowest bidder for acceptance of tender.
11. The rate quoted should include all taxes etc. ASI will not entertain any claim whatsoever in this regard.



12. In case contractor's signature on tender is fixed in an India Language the rate/ amount/ Percentage above or below should also be written in the same language. In the case of illiterate contractors the rates/ percentages should be attested by a witness.

13. The discretion of acceptance of a tender, will rest with the Circle/ Branch/ Office/ Regional Director/ Director General , A.S.I. who does not bind himself to accept the lowest tender and reserve to himself the authority to reject any or all of the tenders received, without the assigning any reason , Any tender, in which any of the prescribed conditions are not fulfilled or are incomplete in any respect is liable to be rejected.

14. The Contractor shall not be permitted to tender for works in the Archaeological Survey of India, Circle/Branch Office (Responsible for award and execution of contracts) in which his near relative is posted as an officer in any capacity.

15. The tender of the work shall not be witnessed by a contractor or contractor who himself/themselves/has/have/ tendered or who may tender for the same work.





