

REQUEST FOR PROPOSAL

PROVIDING SIGNAGE BOARDS, DIFFERENT TYPE OF DUSTBIN, WHEEL BINS AND SITTING BENCHES
IN THE PREMISES OF LAXMAN TEMPLE AT SIRPUR, RAIPUR SUB-CIRCLE, RAIPUR (C.G.).

REFERENCE NO. F. No. 15-1/383/17-18-W- Dated 05.02.2018



सत्यमेव जयते

**GOVERNMENT OF INDIA
MINISTRY OF CULTURE
ARCHAEOLOGICAL SURVEY OF INDIA
RAIPUR CIRCLE
RAIPUR**

Section-1

Table — A: Time and Work Frame

NAME OF WORK: PROVIDING SIGNAGE BOARDS, DIFFERENT TYPE OF DUSTBIN, WHEEL BINS AND SITTING BENCHES IN THE PREMISES OF LAXMAN TEMPLE AT SIRPUR, RAIPUR SUB-CIRCLE, RAIPUR (C.G.).

**Tender Reference No. : 15-1/383/17-18-W
Dated 5.02.2018**

Manual bids shall not be accepted.

CRITICAL DATE SHEET

1.	Publishing Date	23.02.2018	3.00P.M
2.	Document Download / Sale Start Date	23.02.2018	3.30P.M
3.	Seek Clarification Start Date	23.02.2018	5.00P.M
4.	Seek Clarification End Date	12.03.2018	11.00A.M
5.	Pre Bid Meeting Date	12.03.2018	11.30A.M
6.	Bid Submission Start Date	23.02.2018	3.30 P.M
7.	Bid Submission Closing Date	12.03.2018	3.00 P.M
8.	Bid (technical) Opening Date	13.03.2018	2.00PM
9.	Validity of bid	90 days from the date of opening of bid.	

Sir,

1. The Archaeological Survey of India invites Online Bids in the prescribed form under the Two Bid system (a) Technical Bid and (b) Financial Bid for execution of work with materials for the work of **PROVIDING SIGNAGE BOARDS, DIFFERENT TYPE OF DUSTBIN, WHEEL BINS AND SITTING BENCHES IN THE PREMISES OF LAXMAN TEMPLE AT SIRPUR, RAIPUR SUB-CIRCLE, RAIPUR (C.G.).**

2. The system of e-tendering shall be adopted, comprising Technical Bid and the Financial Bid. **Document Download: Tender documents may be downloaded from CPPP site <https://eprocuregov.in/eprocure/app> as per the schedule given in CRITICAL DATE SHEET.**

Technical Bid should, inter alia, contain all technical details of services and solutions to be provided along with such documentary proofs. Financial Bid should, inter alia, indicate item-wise price and other commercial / financial terms against the items mentioned in the Technical Bid.

3. **Bid Submission:**
Applicants/ intending or interested Bidders are invited to submit their online proposal after carefully reading the tender document by providing (a) Technical Bid, and (b) Financial Bid, separately, clearly mentioning (i) 'Technical Cover', and (ii) 'Financial Cover' respectively. Such proposals are to be submitted online within the stipulated date and time as mentioned in the Bid document **as given in CRITICAL DATE SHEET.**

Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>
Bid documents may be scanned with 100 dpi with black and white option which help in reducing size of the scanned document.

4. **Earnest Money Deposit:**
The Hard Copy of original instruments in respect of earnest money must be delivered to the Superintending Archaeologist, Archaeological Survey of India, Raipur Circle, "Poorvayatan", 1st floor, Govind Sarang Commercial Complex, New Rajendra Nagar, Raipur-492006 on or before Bid opening date/ time **as mentioned in critical date sheet.** Tender shall be liable for legal action for non-submission of original payment instrument like FDR against the submitted Bid. The offer without EMD will be rejected summarily. EMD is to be supplied by all the bidders except those who are registered with Central Purchase Organization/ National Small Industries Corporation (NSIC) or as per applicable. The earnest money should be in the form of FDR drawn in favour of the **"SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA"** payable at Raipur of any nationalized bank.

5. **Tender Fee: Rs. 500/ (non-refundable)-** (Rs. Five Hundred Only) in shape of Demand Draft in favour of **"SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA"** payable at Raipur of any nationalized bank.

6. **Estimated Cost of Tender: Rs. 1052766/- (Rs. Ten lacs fifty two thousand seven hundred sixty six) Only.**

Address for communication is as given below:

Contact Details:

Contact Person	Superintending Archaeologist
Address for communication	O/o The Superintending Archaeologist, Archaeological Survey of India, Raipur Circle, "Poorvayatan", 1 st floor, Govind Sarang Commercial Complex, New Rajendra Nagar, Raipur-492006

File No. 15-1/383/17-18/W
Government of India
Archaeological Survey of India
O/o Superintending Archaeologist, Raipur Circle,
Poorvayatan", 1st floor,
Govind Sarang Commercial Complex
Raipur, Chhattisgarh-492006
Phone No./Fax : 0771-4218483/84,
E-mail : circleraipur.asi@gov.in , circleraipur.asi@gmail.com

Name of work: PROVIDING SIGNAGE BOARDS, DIFFERENT TYPE OF DUSTBIN, WHEEL BINS AND SITTING BENCHES IN THE PREMISES OF LAXMAN TEMPLE AT SIRPUR, RAIPUR SUB-CIRCLE, RAIPUR (C.G.).

Estimated Cost: Rs. 1052766/- (Rs. Ten lacs fifty two thousand seven hundred sixty six) Only.

Earnest Money:Rs.26319/-(Rs.twenty six thousand three hundred nineteen)only.

READ TERMS AND CONDITION BEFORE FILLING UP THE SCHEDULE AND SIGN ON ALL PAGES.

Sl. No.	Description and specification of items of work to be executed.	Specification/ Quantities to be executed	Units
1.	Fixing of new signage such as Cultural Notice Board,Direction board and information board etc.		
1A.	Providing Cultural Notice Board (As per approved drawing and design).	01	each
1B.	Providing and fixing way finding signage boards on 100mm thick red sand stone panel of size (750x1500mm) with engraved/etched and colour filled as per approved text and art work embedded in 100mm thick red sand stone base having molding in single piece of size 300x950mm including PCC base in 1:2:4 of size 900x300x100mm including excavation of pit to be 400 mm deep and laying complete as per design and existing pattern.	03	each
1C.	Providing and fixing information signage boards on 50mm thick red sand stone slab of size 1050x750mm with engraved/etched and colour filled as per approved text and art work placed over brick masonry pier of size 350x350x1200mm claded on all sides with 25mm thick red sand stone slabs including PCC base in 1:2:4 of size 600x600x100mm including excavatio0n of pit to be 250mm deep and laying complete as per design and existing pattern.	01	each
2.	Provision for repainting and re-lettering of the text of existing signage's etc.	12	each
3A.	Provision for purchase and installation at site of readymade Dustbins of Red Sand Stone of cylindrical shape in single block having top molding and depression as per design on extra surface fully open top outer top dia 580mm and height 750mm of required shape and design.	10	each

3B.	Provision for purchase and supply at the site of inner bins of Heavy Duty Cylindrical Drum fully open top with separate lid outer top dia 460mm bottom dia 410mm and height 705mm colour black/white in hard PVC sintex or equivalent of removable nature to insert under the red sand stone dustbin of size 580mm dia and 750mm height.	10	each
6.	Provision for providing luggage racks and chairs for cloak room etc.		
6A.	Luggage Racks (as per approved drawing and design)	01	each
6B.	Chairs (as per approved drawing and design)	02	each
8A.	Provision for providing of Dustbins near Ticket Counter and nearby area etc.(Sintex Heavy Duty Trolley in MS Frames with Plastic container and rubberized wheels of capacity 110 Ltr. Product code:- GWBSS11-01)	02	Each.
8B.	Wheel Bins 100 Ltr.(as per approved drawing and design)	04	Each.
9.	Provision for providing of sitting benches etc.(providing and fixing of red sand stone benches having 4 legs of size (0.26x0.26x0.45)m with simple moldings and 8cm thick red sand stone top size 1.50x0.60m as per design and matching to the existing pattern at the site.	12	Each.

Superintending Archaeologist

File No. 15-1/383/17-18/W
Government of India
Archaeological Survey of India
O/o Superintending Archaeologist, Raipur Circle,
"Poorvayatan", 1st floor,
Govind Sarang Commercial Complex
Raipur, Chhattisgarh
Phone No./Fax : 0771-4218483/84,
E-mail : circleraipur.asi@gov.in : circlerai.asi@gmail.com

TENDER NOTICE

1. On behalf of the President of India, e-tender is invited under **Two Bid System** i.e. Technical Bid and Financial Bid from the contractor registered in the list in of CPWD/MES/Railway/PWD/ASI who have past experience in Archaeological Survey of India, within last 3(Three) Years for the work of **PROVIDING SIGNAGE BOARDS, DIFFERENT TYPE OF DUSTBIN, WHEEL BINS AND SITTING BENCHES IN THE PREMISES OF LAXMAN TEMPLE AT SIRPUR, RAIPUR SUB-CIRCLE, RAIPUR (C.G.)**.

2. Complete e-tender document can be downloaded from the website of this Department i.e. www.asi.nic.in & <https://eprocuregov.in>.

3. Govt.contractor/suppliers/Firms/Agencies may submit/ deposit the **Earnest Money Deposit (EMD)** in form of FDR, tender fee Rs. **500/-** in form of DD only and **affidavit/declaration (attested with notary)** on **12.3.2018 up to 3.00 P.M.** to the tender box in **O/o The Superintending Archaeologist, Archaeological Survey of India, Raipur Circle, "Poorvayatan", 1st floor, Govind Sarang Commercial Complex, New Rajendra Nagar, Raipur-492006**

Reference No.	Name of the work	Tender Value excluding GST 12%	Earnest Money
15-1/383/17-18-W dt.5.2.2018	PROVIDING SIGNAGE BOARDS, DIFFERENT TYPE OF DUSTBIN, WHEEL BINS AND SITTING BENCHES IN THE PREMISES OF LAXMAN TEMPLE AT SIRPUR, RAIPUR SUB-CIRCLE, RAIPUR (C.G.).	Rs./-1052766/-	Rs.26319/-

4. No e-tender shall be entertained after this deadline under any circumstances what so ever. The Technical Bid of tenders will be opened on **13.3.2018 at 2.00PM** in the presence of authorized representative of Bidders as may wish to be personally present.

5. Bidders should have Experience of having successfully completed similar works during the last 7 years from the date of publishing of tender:

- One similar work costing not less than 80% of the estimated cost.
- Two similar works each costing not less than 50% of the estimated cost,
- Three similar works each costing not less than 40% of the estimated cost.

NOTE:-Similar work would mean completed work of construction, renovation, conservation etc. in Archaeological Survey of India/State Archaeology.

6. The rate should be quoted inclusive all taxes.

7. The time period for execution of work is 90 days from the date of issue of work order.

8. Average Annual Financial Turn over during the last 3 years ending 31st March of the previous year, should be at least 30% of the estimated cost.

This ASI reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Competent Authority, Archaeological Survey of India in this regard shall be final and binding on all parties in all circumstances.

(Superintending Archaeologist)
Archaeological Survey of India,
Raipur Circle, Raipur
For and on behalf of the President of India

Copy to:

1. Notice Board
2. Website of this Department i.e. www.asi.nic.in & <https://eprocuregov.in>

Instructions for Online Bid Submission

The Bidders are required to submit soft copies of their Bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below meant to assist the Bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their Bids online on the CPP portal.

More information useful for submitting online Bids on the CPP Portal may be obtained at: <http://eprocure.gov.in/eprocure/app->

REGISTRATION

- 1) Bidders are required to enroll on the e-procurement module of the Central public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online Bidder Enrolment” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the Bidders will be required to choose a unique Username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile number as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the Bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify/ N Code/ E Mudhra etc.) with their profile.
- 5) Only one valid DSC should be registered by a Bidder. Please note that the Bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.

Searching for Tender Documents.

- 1) There are various search options built in the CPP Portal, to facilities Bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the Bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the Bidders have selected the tenders they are interested in , they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP portal to intimate the Bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The Bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their Bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the Bid Please note the number of covers' in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the Bid.
- 3) Bidder, in advance should get ready the Bid documents to be submitted as indicated in the tender document / schedule and generally they can be in PDF / XLS / RAR / DWF / JPG formats Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every Bid, a provision of uploading such standard documents (e.g. PAN card copy, etc.) has been provided to the Bidders, Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a Bid, and need not be uploaded again and again. This will lead to a reduction in the time required for Bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the Bid in time i.e. on or before the Bid submission time Bidder will be responsible for any delay due to other issues.
- 2) The Bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of Bid Submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during Bid submission time. Otherwise the uploaded Bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and not other format is acceptable. If the price Bid has been given as a standard BOQ format with the tender document then the same is to be downloaded and to be filled by all the Bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the Bidder). No other cells should be changed. Once the details have been completed. The Bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the Bidder the Bid will be rejected.

- 6) The server time (which is displayed on the Bidders dashboard) will be considered as the standard time for referencing the deadlines for submission of the Bids by the Bidders, opening of Bids etc. The Bidders should follow this time during Bid submission.
- 7) All the documents being submitted by the Bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of Bid opening. The confidentiality of the Bids is maintained using the secured Socket layer 128 bit encryption technology. Data storage encryption of sensitive field is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/ Bid opener's public keys, Overall, the uploaded tender documents become readable only after the tender opening by the authorized Bid openers.
- 8) The uploaded tender documents become readable only after the tender opening by the authorized Bid Openers.
- 9) Upon the successful and timely submission of Bids (i.e. after Clicking "Freeze Bid Submission" in the portal). The portal will give a successful Bid submission message & a Bid summary will be displayed with the Bid no. and the date & time of Submission of the Bid with all other relevant details.
- 10) The Bid summary has to be printed and kept as an acknowledgement of the submission of the Bid. This acknowledgement may be used as an entry pass for any Bid Opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk Mobile Number +91 8826246593 Tel: The 24x7 Help Desk Number 0120-4200462 , 0120-4001002.

ACCEPTANCE LETTER

(To be given on Contractor Letter Head)

To,

Date:

Superintending Archaeologist,
Archaeological Survey of India,
Raipur Circle, Raipur.

Sub: Acceptance of Terms & Conditions of Tender.

Name of Tender / Work:- **PROVIDING SIGNAGE BOARDS, DIFFERENT TYPE OF DUSTBIN, WHEEL BINS AND SITTING BENCHES IN THE PREMISES OF LAXMAN TEMPLE AT SIRPUR, RAIPUR SUB-CIRCLE, RAIPUR,(C.G.).**

Dear Sir,

1. I/We have downloaded/Obtained the tender document (s) for the above mentioned 'Tender/work' from the web site(s) namely:

As per your advertisement, given in the above mentioned website(s)

2. I/we hereby certify that I / we have read the entire terms and conditions of the tender documents from page No.-----to -----(including all documents like annexure(s), schedule(s), etc.) , which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department / organization to have also been taken into consideration, while submitting this acceptance letter.

4. I/we do hereby declare that our Firm has not been blacklisted / debarred by any Govt. Department/ Public sector undertaking.

5. I/ we certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/ untrue or found violated, then your department / organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract. Without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the Bidder, with Official Seal)

Eligibility certificate to be enclosed by the bidders.

The tendering Contractors/Supplier /Firms/Agencies should fulfill the following eligibility criteria and furnish the self attested copies of documents with technical bid.

S.No.	REQUIREMENT	COPY OF RELEVANTG DOCUMENT	ENCLOSED YES/NO	PAGE NO. OF BID DOCUMENT
1	Name and address of the Tendering company/Agency/ Firm/Contractor / Bidder	Proof of registration.		
2.	Contact person (company/agencies/firms/contractors			
	Name			
	Designation			
	Contact No.			
	E-mail ID.			
3.	The company/firm/agency/contractor should have three years experience in execution of same type of work.	Copy of work orders		
4.	GST / Service Tax Registration No.	Copy of registration certificate/no.		
5.	PAN/ GIR	Copy of PAN		
6.	Income Tax returns for the last Financial year 2016-17.	Copy of ITR		
7.	Whether the firm has been blacklisted by any Government Department or any criminal case registered against the firm or its owner (give details.)	Copy of order.		
8.	Any other relevant information. (Attach separate sheet. If required)			
9.	Acceptance letter	Copy of acceptance letter.		
10.	Details of Earnest Money	Copy enclosed		

Note:- (If the space provided is insufficient a separate sheet may be attached)

Date:-----

Signature of authorized person

Name & Seal -----

DECLARATION

1. I.....Son/Daughter of Shri.....Signatory of the agency / firm mentioned above, is competent to sign this declaration and execute this tender document.
2. I have carefully read and understand all the terms and conditions of the tender and undertake to abide by them.
3. My agency has not been blacklisted / debarred from participating in tender of any Ministry/ Department of Government of India and Government of India undertaking in the last Three (3) Years as on date of Opening of this Tender.
4. The information/ documents furnished along with the above application are true and authentic to best of my knowledge and belief.
5. I/we am/ are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities toward prosecution under appropriate law.

Signature of authorized person(s)

Date:

Full Name:

Place:

Seal:

EVALUATION CRITERIA

1. The bidder who fulfills Technical Eligibility Requirement mentioned under Technical Eligibility requirement shall be declared technically qualified and financial bid in respect of only technically qualified bidder shall be opened.
2. The bidder who quotes lowest rate per unit/lowest of grand total for execution of work in BOQ will be declared LI.
3. In case of tie in lowest rate, the contractor who has completed more work order in last 3 year for execution of such type of work in Government offices (central/state) shall be declared LI. Copies of orders and completion certificates of the work order shall be provided along with Technical Bid.
4. The work shall be awarded to the L1 bidder.

DECLARATION (FINANICAL BID)

Subject: PROVIDING SIGNAGE BOARDS, DIFFERENT TYPE OF DUSTBIN, WHEEL BINS AND SITTING BENCHES IN THE PREMISES OF LAXMAN TEMPLE AT SIRPUR, RAIPUR SUB-CIRCLE, RAIPUR,(C.G.).

Name of the Firm:-----

Name of work PROVIDING SIGNAGE BOARDS, DIFFERENT TYPE OF DUSTBIN, WHEEL BINS AND SITTING BENCHES IN THE PREMISES OF LAXMAN TEMPLE AT SIRPUR, RAIPUR SUB-CIRCLE, RAIPUR,(C.G.).

UNDERTAKING OF THE BIDDER IN THE BID/TENDER

Should this tender be accepted. I/We (authorized representatives(s) of the bidder(s) include do hereby agree to abide by. and fulfill all the terms and conditions as annexed in the terms and conditions'' portion of the tender, so far as applicable.

In default thereof we assure to pay to the President of India, or his successor in office, the sum of money, that stands due/unpaid and also allow the president of India. Or his successor in office, to forfeit the previously deposited amounts by our concern, as per the terms and conditions of the said tender.

If I/We fail to commence the work as specified in the above memorandum , or if I/We fail deposit the amount of security deposit as specified in the memorandum in accordance with the said conditions of contract. I/We agree that the said President, or his successor in office, shall without prejudice to any other right or remedy be at liberty to forfeit the earnest money absolutely otherwise the said earnest money shall be retained by the towards such security deposit.

If I/we fail to deposit security amount as aforesaid, I/we further agree that the sad President, or his successor in office, shall also be at liberty to cancel the acceptance of the offer of tender submitted by us.

In such eventuality (ies), the bidder will not be allowed to seek clarification in the matter

A sum of Rs.....(Rupees.....) is.

Forwarded herewith as earnest money in form of FDR/DD and or other mode of payment as asked by ASI in the tender.

Particulars' of the bidder

Signature of authorized person and stamp

Signature of Tendered (d)

Address with TIN/GST No.

Signature of witness (Name/ Father's name and address)

(Pl. attach attested copy of a photos ID Proof)

Mob No.:

Dated the:

-----OFFICE OF THE
SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA, RAIPUR CIRCLE, RAIPUR.

The above tender is hereby accepted by me on the behalf of the President of India.

Signature of the officer by whom the tender is
accepted.

If not accepted, the reason thereof:

TERMS AND CONDITIONS

Name of work: PROVIDING SIGNAGE BOARDS, DIFFERENT TYPE OF DUSTBIN, WHEEL BINS AND SITTING BENCHES IN THE PREMISES OF LAXMAN TEMPLE AT SIRPUR, RAIPUR SUB-CIRCLE, RAIPUR,(C.G.).

The offer will be subject to the following terms and conditions:

TERMS AND CONDITIONS OF CONTRACT

GENERAL

1. The contract will be for 90 days for execution of work which will be reckoned after fifteen days from the date of award of contract.
2. The contractors should quote the rate as per format provided in BOQ.
3. The contractor whose tender is accepted will be required to furnish security deposit for the due fulfilment of his contract as below:- i) In the case of works costing upto Rs. 1,00,000/- to 10% of the estimated cost of work put to tender. ii) In the case of works costing more than Rs.1,00,000/- and upto 2,00,000/- to 10% on the first Rs.1,00,000/- and 7 ½ % on the balance. iii) In the case of works costing more than Rs.2,00,000/-, 10% on the first Rs.1,00,000/-, 7 ½ on the next Rs. 1,00,000/- and 5% on the balance, subject to a maximum of Rs. 1,00,000/- only.
4. Conditional bids shall not be considered and will be out rightly rejected in the very first instance.
5. All required scanned document to be certified and readable.
6. In case any of the above provisions are violated, the contractor shall be liable to be blacklisted from the Government of India.
7. The Technical Bid shall be opened on 13.3.2018 at 2.00PM.
8. The Superintending Archaeologist, Archaeological Survey of India, Raipur Circle, Raipur reserves the right to cancel any or all the bids without assigning any reason.
9. The contracting Company/ Firm/ Agency/Contractor shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract.
10. The tenderer will be bound by the details furnished by him/ her to this Department, while submitting the tender or at subsequent stage, In case, any document furnished by him/ her is found to be false at any stage, it would be deemed to be a breach of terms of Contract making him/ her liable for legal action besides termination of contract.
11. The Superintending Archaeologist, Archaeological Survey of India reserves right to terminate the contract during initial period also after giving three days' notice to the contracting agency in case of breach of terms of contract.
12. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

13. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Engineer in charge shall be communicated to the Engineer in charge.

14. The President of India does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and tenderer shall be bound to perform the same at the rates quoted.

15. GST or any other tax on material in respect of this contracts shall be payable by the contractor and Government will not entertain any claim whatsoever in this respect.

16. The contractor shall not be permitted to tender for works in the ASI circle (responsible for award and execution of the contracts) in which his near relative is posted as an officer in any capacity between the grades of Superintending Engineer and Assistant (both inclusive). He shall also intimate the names of persons who are working with him in capacity or are subsequently employed by him and who are near relatives to any Gazetted officer in ASI or in the Ministry of Culture by the contractor should render him liable to be removed from the approved list of contractors of this Department.

17. The tender of works shall remain open for acceptance for a period of ninety days from the date of opening of tenders. If any tenderer withdraws his tender before the said period or make any modifications in the terms and conditions of the tender, which are not acceptable to the department. Then the Government shall forfeit 100% of the said earnest money absolutely.

18. Contractors exempted from payment of Earnest money and Security Deposit in individual cases should attach with the tender an attested copy of Competent authority's letter exempting them from the payment of Earnest Money and Security Deposit and should produce the original whenever called upon to do so.

19. The tender for the work shall not be witnessed by a contractor or contractors who himself/themselves has /have tendered or who may and has /have rendered for the same work. Failure to observe this condition would render of the contractors tendering as well as witnessing the tender liable to summary rejection.

SCOPE OF BID

20. Tenders are hereby invited on behalf of the President of India for execution of work for the work under **PROVIDING SIGNAGE BOARDS, DIFFERENT TYPE OF DUSTBIN, WHEEL BINS AND SITTING BENCHES IN THE PREMISES OF LAXMAN TEMPLE AT SIRPUR, RAIPUR SUB-CIRCLE, RAIPUR,(C.G.).**

21. The time allowed for supply of materials will be 90 days which will be reckoned after fifteen days from the date of issue of order to commence work.

ELIGIBLE OF BIDDERS

22. The invitation for Bids is open to all eligible bidders meeting the qualification criteria as defined in eligibility criteria.

ELIGIBILITY CRITERIA

23. The Contractors registered in the list of C.P.W.D./ M.E.S./ P.W.D./ RAILWAYS/ASI.

24. The Contractor should have 3 years working experience in Archaeological Survey of India from the date of publication of this tender notice.

SITE VISIT

25. Any site information given in this tender document is for reference only. The Bidder is advised to visit and examine the site of works and its surroundings and obtain for himself on his own responsibility and cost all information that may be necessary for preparing the tender and for the execution of the assignment. The bidder shall be deemed to have inspected the site and its surroundings beforehand and taken into account all relevant factors pertaining to the site in the preparation and submission of the tender.

26. The costs of visiting the site shall be borne by the Bidder.

27. The Bidder and any of his personnel or agents may contact the In-charge of Sub Circles for the purpose of such inspection, but only upon the express condition that the Bidder, his personnel and agents, will release and indemnify the Engineer or his representatives from and against all liability in respect of such inspection and will also be responsible for death or personal injury, loss or damage to property and any other loss, damage, costs and expenses incurred as a result of the inspection.

28. It is the responsibility of Bidders to visit the site and obtain all information necessary for the purpose of preparing Tenders. Bidders must inspect and fully satisfy themselves as to the requirements and extent of the assignments.

TENDER DOCUMENTS

29. The tender document can only be downloaded from CPPP website: <https://eprocure.gov.in/eprocure/app>. upto **15.00 hours of 12/3/2018** which will be opened on dated **13-3-2018 at 2.00PM**.

30. The Bidder shall examine carefully all the contents of the tender documents including instructions, conditions, terms, specifications and drawings and take them fully into account before submitting his offer. Failure to comply with the requirements as detailed in these documents shall be at the tenderer's own risk and tender submission will render the tender liable for rejection. Pursuant to above tenders, which are not responsive to the requirements of the tender conditions, will be rejected.

CLARIFICATION OF TENDER DOCUMENTS

31. At any time prior to the deadline for submission of tenders, the Superintending Archaeologist, ASI, Raipur may, for any reason, whether on his own initiative or in response to a clarification by a prospective Bidder, modify the tender documents by issuing addenda.

32. A Bidder requiring any clarification regarding the tender documents may contact the Superintending Archaeologist, ASI, Raipur Circle (circlerai.asi@gov.in) through e-mail only. The queries will be responded which were received 3 days prior to the deadline for

submission of tenders. The queries will be uploaded in the web site www.asi.nic.in only including a description of the enquiry, but without mentioning the source of the enquiry. It is to be noted that no queries, clarifications will be received after the period stipulated above.

33. All prospective bidders are requested to browse the web site for information. It is deemed that they are fully aware of the corrigendum so issued once they bid for the work

34. Any amendments thus issued will be hosted on the website up to two days prior to the dates specified for submission of the bids. All the bidders who have downloaded the Bid Document shall verify if any such amendment/modifications have been issued before submitting their bid and shall take cognizance of and include such amendment(s) in their submission. In any case, the amendment(s)/modification(s) if any shall be binding on the Bidder. No separate notice/intimation of amendments/modifications will be sent to those who have downloaded the document from the web.

35. If any addendum is issued, reasonable time will be given to Bidders to take the corrigendum into account in preparing their tenders, in which case, the authorities may extend the deadline for submission of tenders.

36. While all efforts have been made to avoid errors in the drafting of the tender documents, the tenderer is advised to check the same carefully. No claim on account of any errors detected in the tender documents shall be entertained.

SUBMISSION OF BIDS/TENDER

37. Applicants/ intending or interested Bidders are invited to submit their online proposal after carefully reading the tender document by providing (a) Technical Bid, and (b) Financial Bid, separately, clearly mentioning (i) 'Technical Cover', and (ii) 'Financial Cover' respectively. Such proposals are to be submitted online within the stipulated date and time as mentioned in the Bid document as given in CRITICAL DATE SHEET.

38. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in> Bid documents may be scanned with 100 dpi with black and white option which help in reducing size of the scanned document.

BID OPENING

39. The bids will be opened on-line at Raipur on 13.3.2018 at 2.00PM. in the office of the Superintending Archaeologist, Archaeological Survey of India, Poorvayatan, Ist Floor, Govind Sarang commercial complex, New Rajendra Nagar, Raipur Circle, Raipur in two sessions as per the schedule given above.

40. Technical Bid will be opened thereafter for verification of EMD, application money, qualification to participate in the technical evaluation.

41. On satisfying the qualification, the bidder's background and previous work will be evaluated by the Technical Evaluation Committee (TEC).

42. TEC may, at its discretion, call for additional information/clarifications from the bidders. Such information has to be supplied within the time frame set out by the TEC, otherwise TEC shall make its own reasonable assumptions at the risk and cost of the bidders and the bid is liable to be rejected.

43. For verification of information submitted by the bidders, the TEC may visit their sites/premises of the firm to verify the facilities, if required at its own cost. The TEC may verify confidentially the credentials and performance with their previous clients.

44. The bidders shall provide all the necessary documents, samples and reference information as desired by the TEC. The bidders shall also assist the TEC in getting relevant information from the bidders' references. Seeking clarifications cannot be treated as acceptance of the instrument/bid.

45. After due evaluation of Technical capabilities of the bidders, through a marking system, the TEC would submit its recommendation clearly bringing out the technically accepted bids. After evaluation by the committee, the financial bids of short listed bidders will be opened either on the same day or on the subsequent day.

DELIVERY SCHEDULE AND PENALTY

46. The successful bidder will initiate and complete the work within the stipulated time. Any delay in initiation or completion will be allowed at the sole discretion of the Superintending Archaeologist, ASI, Raipur Circle. If the request is rejected, the work order may be cancelled or penalty may be levied.

47. At the discretion of the ASI, any delay beyond the approved time limit, will invite a penalty @ 0.2% of the order value per day of default. This amount will be deducted from the invoice.

48. The work will be checked at the field condition by ASI officials and Expert Committee for accurate performance.

PAYMENT

49. The payment will be released after the completion of the work in all respects. Part payment will be considered on the recommendations of the Experts Committee/evaluation of the data generated by the Department officials. The quantum will be decided by the ASI and there will be no negotiations on this aspect.

50. The payment will be made through NEFT/RTGES on production of a mandate form from the Bank within reasonable time.

51. All statutory deductions like TDS on Income tax and GST will be done as per rules.

FORCE MAJEURE

52. Force majeure clause will mean and be limited to the following in the execution of the contract/purchase order placed by ASI:- "If at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed by reason of any war, hostility, acts of public enemy,

civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (here in after referred to 'events') provided, notice of the happening of any such event is given by either party shall be reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against the order in respect of such non-performance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the SA, ASI as to whether the deliveries have been so resumed or not, shall be final and conclusive, provided further that if the performance in whole or part or any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 30 days, either party may at its option terminate the contract".

ARBITRATION

53. ASI and the selected vendor shall make every effort to resolve amicably, by direct negotiation, any disagreement or dispute arising between them under or in connection with the work orders. If any dispute arises between parties on aspects not covered by this agreement, or the construction or operation thereof, or the right, duties or liabilities under these except as to any matters the decision of which is specially provided for by the general or the special conditions, such dispute shall be referred to the arbitrator as appointed by SA ASI on behalf of DG, ASI and the award of the arbitration, as the case may be, shall be final and binding on both the parties. The arbitrator with the consent of parties may modify the time frame for making and publishing the awards. Such arbitration shall be governed in all respects by the provision of the Indian Arbitration Act, 1996 or later and the rules thereunder and any statutory modification or re-enactment, thereof. The arbitration proceeding shall be held in Raipur, Chhatisgarh.

APPLICABLE LAW

54. The work order will be governed by the laws and procedures established by the Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing

Superintending Archaeologist
Archaeological Survey of India
Raipur Circle, Raipur

Accepted

(Signature of Contractor)

Seal:

REQUIREMENT FOR TECHNICAL ELIGIBILITY

The contractors should fulfill the following ELIGIBILITY requirement and furnish self attested copies of documents with technical cover.

A. Eligibility Criteria:-

1. The Contractors registered in the list of CPWD/MES/PWD/Railway/ASI.
2. The Contractor should have 3 years working experience in Archaeological Survey of India from the date of publication of this tender notice.
3. Bidders should have Experience of having successfully completed similar works during the last 7 years from the date of publishing of tender:
 - (a). One similar work costing not less than 80% of the estimated cost.
 - (b). Two similar works each costing not less than 50% of the estimated cost,
 - (c). Three similar works each costing not less than 40% of the estimated cost.

NOTE:-Similar work would mean completed work of construction, renovation, conservation etc. in Archaeological Survey of India/State Archaeology.
4. Average Annual Financial Turn over during the last 3 years ending 31st March of the previous year, should be at least 30% of the estimated cost.

B. Document required for Technical cover:-

1. Scanned copy of declaration letter.
2. Scanned copy of EMD and Tender fee.
3. Scanned copies of Registration Certificate.
4. Scanned copies of work experience certificate/work order.
5. Scanned copy of GST Registration.
6. Scanned copy of last three years turn over certificate with income tax return and balance sheet.
7. Scanned copy of Permanent Account Number.

File No. 15-1/383/17-18/W
Government of India
O/o Superintending Archaeologist,
Archaeological Survey of India,
Raipur Circle,
Poorvayatan", 1st floor,
Govind Sarang Commercial Complex
Raipur, Chhattisgarh-492006
Phone No./Fax : 0771-4218483/84,
E-mail : circleraipur.asi@gov.in , circleraipur.asi@gmail.com

TENDER DOCUMENT

(FINANCIAL BID)

Name of work: PROVIDING SIGNAGE BOARDS, DIFFERENT TYPE OF DUSTBIN, WHEEL BINS AND SITTING BENCHES IN THE PREMISES OF LAXMAN TEMPLE AT SIRPUR, RAIPUR SUB-CIRCLE, RAIPUR,(C.G.).

Estimated Cost: 1052766/- (Rs. Ten lacs fifty two thousand seven hundred sixty six) -Only.

READ TERMS AND CONDITION BEFORE FILLING UP THE SCHEDULE AND SIGN ON ALL PAGES.

S. No.	Description and specification of items of work to be executed.	Quantity	Units	Rate in Rs.	Amount in Rs.
1.	Fixing of new signage such as Cultural Notice Board,Direction board and information board etc.				
1A.	Providing Cultural Notice Board (As per approved drawing and design).	01	each		
1B.	Providing and fixing way finding signage boards on 100mm thick red sand stone panel of size (750x1500mm) with engraved/etched and colour filled as per approved text and art work embedded in 100mm thick red sand stone base having molding in single piece of size 300x950mm including PCC base in 1:2:4 of size 900x300x100mm including excavation of pit to be 400 mm deep and laying complete as per design and existing pattern.	03	each		
1C.	Providing and fixing information signage boards on 50mm thick red sand stone slab of size 1050x750mm with engraved/etched and colour filled as per approved text and art work placed over brick masonry pier of size 350x350x1200mm claded on all sides with 25mm thick red sand stone slabs including PCC base in 1:2:4 of size 600x600x100mm including excavatio0n of pit to be 250mm deep and laying complete as per design and existing pattern.	01	each		
2.	Provision for repainting and re-lettering of the text of existing signage's etc.	12	each		

3A.	Provision for purchase and installation at site of readymade Dustbins of Red Sand Stone of cylindrical shape in single block having top molding and depression as per design on extra surface fully open top outer top dia 580mm and height 750mm of required shape and design.	10	each		
3B.	Provision for purchase and supply at the site of inner bins of Heavy Duty Cylindrical Drum fully open top with separate lid outer top dia 460mm bottom dia 410mm and height 705mm colour black/white in hard PVC sintex or equivalent of removable nature to insert under the red sand stone dustbin of size 580mm dia and 750mm height.	10	each		
6.	Provision for providing luggage racks and chairs for cloak room etc.				
6A.	Luggage Racks (as per approved drawing and design)	01	each		
6B.	Chairs (as per approved drawing and design)	02	each		
8A.	Provision for providing of Dustbins near Ticket Counter and nearby area etc.(Sintex Heavy Duty Trolley in MS Frames with Plastic container and rubberized wheels of capacity 110 Ltr. Product code:-GWBSS11-01)	02	Each.		
8B.	Wheel Bins 100 Ltr.(as per approved drawing and design)	04	Each.		
9.	Provision for providing of sitting benches etc.(providing and fixing of red sand stone benches having 4 legs of size (0.26x0.26x0.45)m with simple moldings and 8cm thick red sand stone top size 1.50x0.60m as per design and matching to the existing pattern at the site.	12	Each.		
	TOTAL:				
	TOTAL (IN WORDS)				

Superintending Archaeologist