

Appendix - C

BY E-MAIL/SPEED POST
OUT TODAY

No.F.1-1/2017-B & A
GOVERNMENT OF INDIA
ARCHAEOLOGICAL SURVEY OF INDIA

Janpath, New Delhi - 110 011
Dated: April 06, 2017

To
All CDDOs/NCDDOs (All Circles/Branches/Museums),
Archaeological Survey of India,
DDO/SO(Cash Section), ASI, DG Office.

Sub.: Allocation of funds (Grant No.18 - Ministry of Culture) for the financial year 2017-18 - Regarding.

Sir /Madam,

I am to enclose herewith a statement showing the allocation of funds (including Salary allocations already communicated vide this office letter of even number dated 27th March, 2017) for the Financial Year 2017-18 in respect of the Circle/Branch/Division/Museum Offices, Archaeological Survey of India.

2. Economy instructions issued from time to time continue to be in force during 2017-18 and the same should be strictly followed while incurring expenditure.

3. The efforts should be made to manage the expenditure within the assigned limits in a proportionate manner and under no circumstances the expenditure ceiling indicated under each head of account should be exceeded. The re-conciliation of expenditure and Revenue Receipts with the concerned PAOs on monthly basis is mandatory under the provisions of GFR, 2005 followed by Re-conciliation Certificate to be issued by the concerned PAOs.

4. Progress of Expenditure in respect of every DDO (duly reconciled with the PAO) should be reported to the undersigned in the prescribed Performa on fortnightly basis i.e. on 15th and last working day of every month by E-mail /FAX. Please follow the Sl. Order of the Head of Accounts as mentioned in the enclosed allocation sheet while furnishing the expenditure statements. Please also quote/indicate office Sl. No. mentioned on the Budget Allocation Sheet/allocation letter while furnishing expenditure figures.

5. It may be ensured that the funds are utilized as per the delegation of financial powers and all codal formalities, relevant provisions/rules of the General Financial Rules 2005 (GFR) & other rules & regulations and guidelines/instructions issued from time to time by the Government, are followed/complied with strictly while utilizing the allocated funds/incurred expenditure during financial year 2017-18.

6. As per the DoPT's O.M. No.49014/2/86-Estt. dated 07.6.1988, and DoPT's recent O.M. No.49019/1/95-Estt.(C) dated 14.6.2016, there is complete ban and also this is against the Government's policies for engagement of casual workers/labourers for attending the work of regular nature. Hence, All CDDOs/NCDDOs, ASI may also be requested that they may ensure that the instructions/ guidelines as laid down in the DoPT's above said O.Ms are followed/complied with while engaging casual labourers and making payment thereto.

Encl.: As above.


Yours faithfully,


(TARA CHANDAR)

Deputy Director (Administration)

Copy to:-

1. Pay & Accounts Officer, Pay and Accounts Offices, Archaeological Survey of India, New Delhi/Hyderabad with the request to release the Letter of Credits as per the financial rules.
2. PS/PA to DG/ADG(Adm.)/ADG(Archaeology)/Jt.DGs./Director(Adm.), A.S.I., Janpath, New Delhi.
3. Guard file.


(TARA CHANDAR)
Deputy Director (Administration)

37
No. 06/04/17
Archaeological Survey of India
Janpath, New Delhi

Demand No. : 18 (Ministry of Culture)
106 – Archaeological Survey of India

75. Raipur Circle, Raipur

Sl.No.	Head of Account CODE	Description/Object Head	BUDGET ALLOCATION 2017-18 (AMOUNT Rs. IN LAC)
1	2205.00.106.13.01.01	SALARIES	202.00
2	2205.00.106.13.01.02	WAGES	50.00
3	2205.00.106.13.01.03	OVER TIME ALLOWANCE	0.40
4	2205.00.106.13.01.06	MEDICAL TREATMENT	4.00
5	2205.00.106.13.01.11	DOMESTIC TRAVEL EXPENSES	10.00
6	2205.00.106.13.01.12	FOREIGN TRAVEL EXPENSES	0.00
7	2205.00.106.13.01.13	OFFICE EXPENSES	20.00
8	2205.00.106.13.01.14	RENTS, RATES & TAXES	1.20
9	2205.00.106.13.01.16	PUBLICATIONS	0.00
10	2205.00.106.13.01.20	OTHER ADMINISTRATIVE EXPENSES	2.00
12	2205.00.106.13.01.26	ADVERTISING & PUBLICITY	4.00
13	2205.00.106.13.01.34	SCHOLARSHIPS/STIPEND	0.00
14	2205.00.106.13.99.13	OFFICE EXPENSES (INFORMATION TECHNOLOGY)	4.00
		TOTAL ADMINISTRATIVE HEADS	297.60
15	2205.00.106.14.01.27	MINOR WORKS (CONSERVATION)	212.00 *
16	2205.00.106.14.01.28	PROFESSIONAL SERVICES	0.00
17	2205.00.106.16.01.50	OTHER CHARGES (Exploration & Excavation)	2.00
18	2205.00.106.17.01.27	MINOR WORKS (Original Works)	20.00
19	2205.00.106.18.01.27	MINOR WORKS (Museums)	0.00
20	2205.00.106.20.01.50	OTHER CHARGES- NMMA	0.00
21	2205.00.106.21.01.50	OTHER CHARGES(OPERTION OF AMASR ACT 2010)	13.00
22	2205.00.106.22.01.27	MINOR WORKS-UNPROTECTED MONUMENTS	0.00
		GRAND TOTAL	544.60

* Including ₹ 1200 Lac for Science Branch,

True
Date

M₃
6.7.17 Acc.

No. F1-15/2016-B&A
Government of India
Archaeological Survey of India
(Ministry of Culture)

30 JUN 2017

Janpath, New Delhi
Dated 27th June, 2017
30th

Subject:- Financial sanction for Rs.99,491/-in r/o block FB-6 for the year 2016-17 and Rs.1,16,542/- in r/o Block FB-1 to FB-5 for the year 2017-18 for payment of Ground Rent of Circle office building to Raipur Development Authority for the current financial year 2017-18 – regarding.

Sir,

The undersigned is directed to convey the sanction of the Competent Authority, Archaeological Survey of India in favour of office of Superintending Archaeologist, ASI, Raipur Circle, Raipur for incurring expenditure of Rs.2,16,033/-(Rupees two lakhs sixteen thousand and thirty three only)(Rs.99,491/-in r/o block FB-6 for the year 2016-17 and Rs.1,16,542/- in r/o Block FB-1 to FB-5 for the year 2017-18) under head of account 2205.00.106.13.01.14 Rate, Rent & Taxes towards payment of Ground Rent to ASI's own office building to make payment to Raipur Development Authority for the financial year 2017-18.

2. Approval of the Competent Authority, ASI for allocation of additional fund amount to Rs.1,00,000/-(Rupees one lakh only) under head of account 2205.00.106.13.01.14 Rate, Rent & Taxes is also conveyed in favour of Office of SA, Raipur Circle, Raipur for the financial year 2017-18.

3. It is requested to issue LoC, accordingly.


(Tara Chandar)
Deputy Director(Admn.)

To

The Pay and Accounts Officer,
Pay and Accounts Office,
Archaeological Survey of India,
Janpath, New Delhi.

Copy to:

1. Office of Superintending Archaeologist, ASI, Raipur Circle, Raipur with reference to their letter No.1-6/04-10-11-Adm-342 dated 19th June, 2017. It is requested to make all codal formalities before making payment to the authority.
2. RD(Central), ASI, Bhopal for information.
3. Allocation file No.1-2/2017-B&A.
4. PS/PA to DG/ADG(Adm.)/Jt.DG/Dir.(Adm.), ASI.

970
06/07/17
Archaeological Survey of India

